



Hartwood PTO General Meeting Agenda

November 13, 2023

In Person, Hartwood Library or Virtually, via Zoom

7 pm- 8pm

Join Zoom Meeting

<https://us06web.zoom.us/j/81537383799?pwd=eUJQRm1oTjZPRms0ZnZPTTViSUF6Zz09>

Meeting ID: 815 3738 3799

Passcode: 783078

1. Welcome and Thank You- Heather

2. Financial Report- Mandy

- Our updated financial report.
- 2022-2023 Audit is due by the end of December.
- We need to put together an audit committee and choose a date to meet.

3. Voting Matters- Heather

A. Grocery Gift Cards for Guidance

- The Guidance Dept. has identified 32 families that need assistance.
- We would like to donate grocery gift cards to help these families.
- We need 11 people to vote if we are spending more than \$1,000.

B. Field Trip T-Shirts

- We are pursuing a collaboration with Antler Grafic for our t-shirts.
- Shirts will cost approx. \$5.60 each and be 50/50 cotton blend.
- Our shirt count as given by teachers is: __ (This information will be provided at the meeting.).

- After the board gets a formal quote and votes on it, the vote must go out to the general PTO membership to be approved.

C. Winter Holiday Parties

- Parties have changed based on teacher input.
- As such, we are potentially going to go over budget to become more in line with the changes.
- The Winter Party Committee is working very hard to reuse/repurpose what we have as well as finding inexpensive materials.
- The board can authorize up to \$199 over budget; \$200+ must be voted on by general membership.

4. Directory- Jan

5. Upcoming Events- Ashley, Jan

- Staff Appreciation Breakfast
 - Monday, November 20th
 - Drop off perishable food Monday between 7- 7:40 am.
 - Nonperishable items and foods that can keep in the refrigerator can be dropped off Friday, November 17th between 1:30- 2:30 pm or 5- 6pm.
- Magnificent Mondays
 - A massive fundraiser that traditionally includes over half of the students.
 - A variety of classes will be held on Mondays from January 8th- February 26th .
 - EXCEPT January 15th and February 19th
 - Classes will run 2:50 pm- 4:20 pm.
 - We need many volunteers: to be on the committee; to teach classes; to help with arrival and dismissal; general help where needed.
 - This is the last year for the current chairs. We need new chairs for next year. If you are interested in becoming a chair, please join the committee. They will teach you everything you need to know 😊 !

6. Other Business