

Hartwood PTO General Meeting

In Person Meeting- September 6, 2022, 7 :00 PM (Meet & Greet 6:45-7:00)

Members Present (In Person): Amy Yates, Allison Waynik, Heather Echard, Steph Conklin, Mandy Gallagher, Ashley Marutiak, Valerie Schilling, Jodie Schuller, Anna Wrener, Melissa Weitzel, Kristie Forsman, Lauren Wirt, Kelly Jo Reuter, Katie McIntyre, Beth Vukmir, Courtney, Killian, Melinda Jackson, Maria Larson-Edwards (Zoom) Darla Brock, Nikki Della, Derek Willis, Sara D, Katie Ziegler, Jess Townsend

1. Welcome & Introduction of PTO and the Board! (Amy Y)
2. How to be involved in Hartwood and the PTO (Amy Y)
 - a. Participate on many different levels- in person, behind the scenes, setting up for events, organizing, planning events, fundraising, parties...
 - b. What does the PTO do?
 - i. The PTO provides bussing, school improvements, support to families with financial need, teacher grants, fun events throughout the year for students (see calendar)
3. Financial Report: (Mandy)
 - i. Budget discussion- where It comes from- overview, discussion of details
 - ii. Those who are members may vote on the budget
 - iii. Examples and conversation of what the budget/ funds are used for
 - iv. HPTO fundraising- different events and ways to contribute
4. HPTO Membership Drive update: (Amy Y)
 - i. Goal of 100 members. 96 members as of 9/6/22, 119 as of 9/10/22!
 - ii. Ends on 9/9/22 (but can become a member at any time).
 - iii. Emmerling Ice Cream donating 30 ice cream cards to be used as a prize for the membership drive
 - iv. \$50 gift card for the classroom teacher with the highest percentage of sign ups
5. Directory Update: (Amy Y)
 - i. Collecting data through 9/7
 - ii. QR code available, email reminders sent this week, link in emails
 - iii. How the directory will be shared-Log in to see your schools directory.
6. Upcoming Events: Check for emails and sign up genius for more information and volunteering opportunities!
 - a. Emmerling Ice Cream Dine & Donate! 9/24/22 30% donated to HPTO!
 - b. Book fair, bake sale 9/27-10/3 (bake sale 10/3 5-7pm)
 - i. Bake sale allergy safe table (Heather)
 - ii. We need volunteers: Sign up genius (Liz) for volunteers in school and for the evening (Amy) for bake sale (approx. 2 weeks prior)
 - iii. Possibly add Raffle/ baskets?
 - c. Fall Festival:

- i. Brief description of festival – held on 10/14/22.
 - ii. There are so many different activities! We need a lot of volunteers!
 - d. Apparel Sale:
 - i. Jodi & Darla
 - ii. Researched vendors, pricing, selected vendor, items to sell
 - iii. Anticipate running through Oct.
 - e. Teacher Appreciation Coffee Truck: Allison
 - i. 10/28/22
 - ii. 2 hours of unlimited beverages!
 - iii. The HPTO will be present for this event to take orders and deliver to all the staff throughout the school.
- 7. Committee Chair Update: Sign up genius review/update: Need for chairs/ assistant chair
 - i. Still in needs for Art show chairs (March), Book Fair (Sept), Box Tops, Holiday parties, Family social (May), Holiday Shopping (Nov, Dec) Sarris Candy March April)
 - ii. Committee spots open as well!
- 8. Other business:
 - i. Possible get togethers (per grade level) “play dates on the playground” – How will these be offered? Where will they be held? Several ideas/ local playgrounds discussed- possibly doing more than one date for each grade so that it can be open and available to all
 - ii. Idea of bringing back homeroom parents- Allison will speak to Dr. F about this and update accordingly- Ideas brought to attention by members: All in one sign up genius” for homeroom parents: holiday parties (one holiday per family), Officer S picking names for each class
 - iii. Wish lists for teachers- in general- or just for holidays?

Next General Meeting: November 14, 2022 7pm